

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, August 17, 2021

Board Members Present: J. Jansch, B. Clancy, L. Franke, C. Erickson, T. Hansen, J. Wieland, K. Lukens

Excused: S. King

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls, C. Ratliff, J. Titera

1. Action Item: Call to Order
B. Clancy called the meeting to order at 3:30 PM.
2. Open Forum – No public comments
3. Action Item: Approval of the July 20, 2021 Minutes
Motion made by J. Wieland, seconded by J. Jansch, that the minutes of the July 20, 2021 meeting be approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made L. Franke, seconded by J. Wieland, that the agenda for the August 17, 2021 meeting be approved. MOTION CARRIED UNANIMOUSLY.

Board took a moment to welcome new BCCDEB member, Tom Hansen. Tom introduced himself and was happy to be part of the Syble Hopp team.

5. Action Item: Donations
Abbie noted that all donations, no matter the size are greatly appreciated.
Motion made by J. Wieland, seconded by L. Franke, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Disbursements for July 1, 2021 thru July 31, 2021 were presented. Due to annual licenses and contract renewal and the asbestos flooring removal from the primary wing, expenses were higher than in previous months.
Motion made by J. Wieland, seconded by J. Jansch, that the payment of bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
C. Maricque reviewed the financial report handout. General Revenue was more than expected due to prior year MAC/Medicaid reimbursements and Special Education Aid from the state was higher than expected. Expenditures in the general fund reflected higher expenses for technology due to additional technology expenditures to prepare for remote learning. Speech is overspent due to preparation for remote learning and coverage for a speech/language staff member on leave. Nursing also recognized additional costs to prepare for COVID. These costs will be able to be offset by some of the areas we were able to find savings (such as transportation, employee wages due to leaves, etc.).
Motion made by L. Franke, seconded by K. Lukens, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Hiring
MOTION made by J. Wieland, seconded by K. Lukens, that the Board approve the hiring of Emily Begrow (Sub teacher filling a Leave of Absence position), Jennifer Van Straten (Pool Attendant) and Vanessa Osim (Instructional Aide) for the 2021-2022 school year. MOTION CARRIED UNANIMOUSLY.

9. Action Item: Retirements and Resignations

August 17, 2021

Motion made by J. Jansch, seconded by T. Hansen, that the Board approve the retirement of Chris Anderson, Instructional Aide and the resignation of Morris Koepke, Instructional Aide. MOTION CARRIED UNANIMOUSLY.

10. Action Item: 2021-2022 School Year Compensation

K. Pahlow presented a table that summarizes the proposed increased wages and fringes related to the increase. These increases were reflected in the budget.

Motion made by J. Wieland, seconded by J. Jansch, that the Board approve a 2% compensation increase for teachers, therapists, instructional aides, support staff and administration. MOTION CARRIED UNANIMOUSLY.

11. Action Item: Use of Funds

K. Pahlow stated expenses for the 50 years of Syble Hopp School Celebration would be paid with the interest that comes from the Donation Fund.

Motion made by J. Jansch, seconded by T. Hansen, that the Board approve using the funds in the Interest Account toward the 50 Years of Syble Hopp Celebration. MOTION CARRIED UNANIMOUSLY.

12. Action Item: Attendance and Truancy Policy (2nd Reading)

S. Johnson restated the rationale for this policy. Students can attain the greatest success and growth when they attend school. Syble Hopp has a very good attendance record and our tracking and documentation of absentees is thorough. These policies and rules follow state statutes.

Motion made by T. Hansen, seconded by J. Wieland, that the Board approve the Attendance and Truancy Policy. MOTION CARRIED UNANIMOUSLY.

13. Discussion Item: Update on School Site and Facility Master Plan

K. Pahlow reported that the Capital Campaign is moving along nicely. Staff have met with Performa for designs, meeting with electrical and plumbing personnel this week and a final building design on Thursday. Construction is anticipated to begin in Spring 2022. K. Pahlow has written several grants and will continue to present to community members to secure the remaining funds needed.

14. Discussion Item: Administration Reports

K. Pahlow

- COVID mitigation measures continue to be reviewed for the start of the 2021-22 school year.
- Staff will be required to wear a mask even if they are vaccinated.
- Students who can wear a mask will be required to wear a mask in the building.
- 65% of our students are under the age of 12 and cannot receive the vaccination.
- The Delta variant is affecting children and is expected to spike around the beginning of the school year.
- Mask wearing is optional outside and in the SCY if the garage door is open. If the door is closed, students and staff will be required to wear a mask.
- It is a federal mandate that any riders on public transportation wear a mask. That includes school busses. Student who can, must wear a mask. We will continue to space our students out on the busses.
- Vaccinations are not required. We will be offering COVID testing here at school with parent consent. There is no charge for this.
- 50 Year Celebration is scheduled for October 2, 2021 from 10 AM to 2 PM.
- This will be an informal open house for parents, students, staff and alumni.
- Postcards with "Save the Date" will be going out soon and a more detailed invitation will be mailed out shortly after.

August 17, 2021

- The postcard will have a QR Code on it that will take them directly to the school website to RSVP.

A. Nizzia

- Instead of one in-person mandatory parent meeting, four virtual meetings will take place this year.
- Open House is scheduled for August 26th from 1:00 – 4:00 PM.
- The asbestos flooring in the Primary Wing has been removed and replaced with new flooring. Staff have been able to get back into their classrooms and retrieve their items that have been stored in pods outside.

S. Johnson

- Four Professional Training days were held for staff. These training days were voluntary and well-attended. Topics included Social Emotional Learning, Youth Mental Health First Aid, Comprehensive Literacy and Nonviolent Crisis Intervention.

15. Discussion Item: Parent Organization Report

Syble Hopp Parent, Tom Hansen reported that the first parent meeting for the 2021-2022 school year is virtual on Thursday this week. They will discuss fundraising efforts, the Golf Outing and start planning for the Winter Blast which is scheduled for the second weekend in February 2022.

16. Executive Session: None

17. Action Item: Adjournment

Motion made by J. Wieland, seconded by L. Franke, that the August 17, 2021 Brown County Children with Disabilities Education Board meeting be adjourned at 4:20 PM. MOTION CARRIED UNANIMOUSLY.